



## Chronic Pain Consumer Advisory Group (CP CAG)

### Terms of Reference (TOR) October 2022

<b>Background</b>	<ul style="list-style-type: none"> <li>The Chronic Pain Service Level Collaborative (CP SLC) was formed in 2022 to provide oversight to an initiative to improve care pathways for people with Chronic Pain in Canterbury. The initiative is being facilitated by the Canterbury Clinical Network (CCN).</li> <li>The CCN is working with consumers, and people working across the health system, to improve the model of care (care pathways) for people with chronic pain.</li> <li>The initiative will focus on enabling equity of access for Māori and others that experience poor access to healthcare services for chronic pain, including specialist services, and enhancing the support, consumers receive from healthcare providers outside the hospital, i.e., in primary care.</li> <li>This initiative is being funded by the Ministry of Health.</li> </ul>
<b>Purpose</b>	<ul style="list-style-type: none"> <li>Make recommendations to improve care pathways and services for people with chronic pain</li> <li>Receive, consider, and respond to suggested changes in care pathways and services for people with chronic pain</li> <li>Prioritize recommendations to improve care pathways and services for people with chronic pain</li> <li>Contribute to the development of metrics to measure how well the system is working for people with chronic pain.</li> </ul>
<b>Scope</b>	<ul style="list-style-type: none"> <li>In: The group will inform how care pathways and services for people with chronic pain are experienced and delivered.</li> <li>Out: The group will not contract with service providers, manage a programme of services, or deliver a programme budget.</li> </ul>
<b>Guiding Principles</b>	<ul style="list-style-type: none"> <li>Acknowledges and supports the principles of Te Tiriti o Waitangi.</li> <li>Strive for equitable health outcomes for Māori and others that experience inequitable health outcomes</li> <li>Members are well-connected to their communities and will listen and provide advice to their community when advised of challenges and barriers.</li> <li>Services centred around the consumer / whānau to achieve improved outcomes.</li> <li>Facilitate more timely and equitable access to services.</li> <li>Good cooperation between consumers / whānau and health professionals across the sector.</li> <li>Commitment to improving the consumer and whānau experience of care.</li> </ul>
<b>Membership</b>	<ul style="list-style-type: none"> <li>The group is a collective of people with a range of consumer experiences relating to chronic pain.</li> <li>Members are well-connected and will provide a 'bridge' for opportunities to improve the health and wellbeing of people with chronic pain.</li> <li>Membership will be reviewed at least every 6 months to ensure perspectives are appropriate.</li> <li>The chair and up to two others will be members of the Chronic Pain Service Level Collaborative which reports to the CCN Leadership Team (LT) – the across-health system leadership forum for Canterbury.</li> <li>Administrative support is provided by the CCN.</li> </ul>
<b>Chair</b>	<ul style="list-style-type: none"> <li>The CCN programme office will work with the CP CAG to appoint a chair from the group's members.</li> </ul>
<b>Reporting</b>	<ul style="list-style-type: none"> <li>The group will provide updates to the Chronic Pain Service Level Collaborative of CCN.</li> </ul>
<b>Meetings</b>	<ul style="list-style-type: none"> <li>Meetings will be held regularly with current expectation this will be monthly, until the end of the year.</li> <li>Quorum is a minimum of 50% of members (not including ex-officio attendees).</li> <li>These Terms of Reference will be reviewed annually.</li> <li>Agenda items need to be raised with the Chair or the CCN facilitator at least 10 days prior to the meeting.</li> <li>An agenda will be sent out prior to the meeting.</li> </ul>