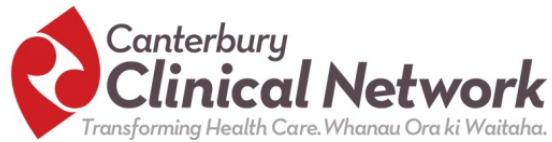


**CCN Pacific Caucus Terms of Reference**  
**May 2017**



<b>Background</b>	<p>The Canterbury Clinical Network (CCN) is a collective alliance of healthcare leaders, professionals and providers from across the Canterbury health system. The CCN provides leadership to the transformation of the Canterbury health system in collaboration with system partners and on behalf of the people of Canterbury.</p> <p>The purpose of CCN is to: enable people to take greater responsibility for their own health; stay well in their homes and their communities; and receive timely and appropriate complex care. Two primary structures, Workstreams (WS) and Service Level Alliances (SLA) and programmes, influence the transformation, and lead the redesign, prioritisation and implementation of health and social services in Canterbury.</p> <p>To contribute to the aspiration of equitable health outcomes for Pacific, the health needs of Pacific People must be prioritised across all CCN WS and SLAs in planning, implementation and evaluation processes. Pacific representation on WS and SLA groups is one way in which this can be achieved.</p> <p>The CCN Pacific Caucus (CCNPC) is a collective of Pacific representatives on WS and SLAs and ex officio representatives from the CDHB, CCN and PHOs.</p>
<b>Purpose</b>	To promote a coordinated focus on equitable health outcomes for Pacific peoples in all the CCN work in Canterbury, and support each other in doing this.
<b>Scope</b>	The scope of the Pacific Caucus includes the CCN Alliance Leadership Team, Workstreams, Service Level Alliances and other CCN groups.
<b>Objectives</b>	<ol style="list-style-type: none"> <li>1. To provide support to Pacific representatives on WS and SLAs</li> <li>2. To utilise the collective Pacific skillsets, strengthening contributions to WS and SLAs</li> <li>3. As a group annually review areas of focus in November each year</li> </ol>
<b>Areas of Focus</b>	<ol style="list-style-type: none"> <li>1. Promote equitable health outcomes for Pacific peoples in CCN work</li> <li>2. Keeping each other informed, keeping informed, informing others on how to improve health outcomes for Pacific</li> <li>3. Receive reports on outcomes for Pacific peoples across CCN (Quarterly reports and other communications)</li> </ol>
<b>Membership</b>	The CCN Pacific Caucus (CCNPC) is a collective of Pacific representatives on the WS and SLAs
<b>Chair</b>	The Chair of the Pacific Caucus has a three year term. Election is by Caucus vote.
<b>Reporting</b>	<p>Minutes from the Pacific Caucus will be sent to:</p> <ol style="list-style-type: none"> <li>a) Pacific Reference Group</li> <li>b) Executive Director of Māori &amp; Pacific Health Canterbury District Health Board</li> <li>c) Chair of the Alliance Leadership Team</li> </ol>
<b>Meetings</b>	<ul style="list-style-type: none"> <li>• The Pacific Caucus will hold 6 meetings per annum.</li> <li>• Quorum is a minimum of 50% of caucus membership plus one (not including ex-officio members)</li> <li>• Terms of Reference reviewed annually</li> <li>• Agenda items accepted 10 days prior to the caucus meeting</li> <li>• Agenda forwarded out a week prior to the caucus meeting</li> </ul>